

Willoughby Parish Council

I hereby give notice that an Ordinary Meeting of Willoughby Parish Council will be held in the Village Hall on 4th February 2025 at 7.00pm, to which you are summoned for the transaction of the following business

Summons	Cllr Maggie Beech, Cllr Rod Honess, Cllr Malcolm Lewis, Cllr Stuart Sheppard
Invitees	The General Public, Cllr Dale Keeling
Meeting Chair	Cllr Maggie Beech
Minute Taker	Joanne Jarman (Parish Clerk)

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting* and may raise questions or comment on agenda items during Public Participation.

Members of the public are not expected to speak at any other time during the meeting.

*Occasionally members of the public may be asked to leave the meeting if the council resolves to consider 'confidential business'.

AGENDA

- 1. Record of Members Present**
- 2. To Receive Apologies and the Reasons for Such Absence**
- 3. To receive Declarations of Personal or Pecuniary Interest**
- 4. Public Participation - to receive any questions or presentations from the public**
(15 minutes will be allowed for this item)
- 5. To consider the application for the Co-Opted Councillor Vacancy**
- 6. To approve the Minutes of the Parish Council Meeting held on 14th January 2025**
- 7. To receive Progress Reports on Outstanding Items not covered later on the agenda**
(For information only)
 - 7.1 Mowing contract
 - 7.2 Precept form
 - 7.3 Internal auditor
- 8. Planning Applications**
 - 8.1 Planning application reference: R25/0026 – Little Leys, Moor Lane – Change of Use – conversion of agricultural building to residential dwelling
 - 8.2 Planning application reference: R25/0065 – Old Filling Station, London Road, Willoughby – Partial change of use of the current office/storage area of the hand car wash (Sui Generis), to a convenience store (Class E(a))
- 9. Highways, Street Lighting and Footpaths**
 - 9.1 To consider WCC response to the concerns raised around the number of accidents at the junction of the A45, Longdown Lane and Woolscott Road
 - 9.2 To receive an update on the most recent accident data for the A45 from 2021 to date
- 10. Playground**
 - 10.1 To receive the quarterly playground inspection report
 - 10.2 To consider an action plan for the playground maintenance
- 11. Finance**
 - 11.1 To approve the payments in the schedule attached to this agenda
- 12. Annual Community Meeting**
 - 12.1 To consider the arrangements for the Annual Community Meeting

13. 2025/26 meeting dates

13.1 To consider the meeting dates for 2025/26

14. Correspondence (for information only)

None

15. Councillors' Reports

To report on minor matters of information not included elsewhere on the agenda

16. Items for the Next Agenda

17. Date of the next meeting:

17.1 Date of the next meeting 11th March 2025

SCHEDULE OF PAYMENTS TO BE APPROVED on 4th FEBRUARY 2025

Payee Name	Description of Service	Amount £
Wix.com	Annual renewal	158.40
Lloyds	Bank charges	6.00
Office Direct	Willoughby Monthly paper	87.60
Lloyds	Bank charges	3.00
Total		£255.00



Parish Clerk – Joanne Jarman

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Dated: 30th January 2025