

# Willoughby Parish Council

I hereby give notice that an Extra Ordinary Meeting of Willoughby Parish Council will be held in the Village Hall on 31st January 2024 at 7.00pm, to which you are summoned for the transaction of the following business

<b>Summons</b>	Cllr Maggie Beech, Cllr Rod Honess, Cllr Malcolm Lewis, Cllr Stuart Sheppard
<b>Invitees</b>	The General Public, Cllr Dale Keeling
<b>Meeting Chair</b>	Cllr Maggie Beech
<b>Minute Taker</b>	Joanne Jarman (Parish Clerk)

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting\* and may raise questions or comment on agenda items during Public Participation.

Members of the public are not expected to speak at any other time during the meeting.

\*Occasionally members of the public may be asked to leave the meeting if the council resolves to consider 'confidential business'.

## AGENDA

1. **Record of Members Present**
2. **To Receive Apologies and the Reasons for Such Absence**
3. **To receive Declarations of Personal or Pecuniary Interest**
4. **Public Participation - to receive any questions or presentations from the public**  
(15 minutes will be allowed for this item)
5. **To approve the Minutes of the Meeting held on 9<sup>th</sup> January 2024**
6. **Planning Applications**
  - 6.1 Planning Application R23/1254 – Stearn Meadows Barns – Prior Approval - change of use of two agricultural barns to dwellings
7. **Finance**
  - 7.1 To approve the drawdown request for the PWLB loan
  - 7.2 To approve the signing of the direct debit mandate for the repayment of the PWLB loan
8. **Correspondence** (for information only)  
None
9. **Councillors' Reports**  
To report on minor matters of information not included elsewhere on the agenda
10. **Date of March meeting**
  - 10.1 To consider the date of the March meeting
11. **Date of the next meeting:** 13<sup>th</sup> February 2024



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