

Willoughby Parish Council

Minutes of the Extra Ordinary Parish Council Meeting held on Tuesday 31st January 2024

		Action
1.	Record of Members Present	
	Councillors M Beech (MB) (Chair), R Honess (RH), S Sheppard (SS) Clerk: Joanne Jarman	
2.	To receive Apologies	
	Cllr Lewis's apologies were accepted.	
3.	To receive Declarations of Personal or Pecuniary Interest	
	None.	
4.	Public Participation To receive any questions or presentations from the public (15 minutes will be allowed for this item)	
	<p>Eight members of the public were present.</p> <p>Cllr Beech explained that the meeting had been called as the deadline for response to planning reference R23/1254 is prior to the next ordinary meeting on 13th February 2024. Due to the nature of the application Rugby Borough Council was not able to extend the deadline. Cllr Beech confirmed that the Parish Council has no decision-making power but can make comments.</p> <p>The family making the application provided the councillors with their history in the village which dates back to the 1950s. The houses are being built to enable members of the family to live in the village where they grew up.</p>	
5.	To Approve the Minutes of the Meeting held on 9th January 2024	
	Proposed by: Cllr Sheppard, Seconded by: Cllr Honess. Approved.	
6.	Planning	
6.1	<p>Planning reference: R23/1254 – Stearn Meadows Barns – Prior Approval – change of use of two agricultural barns to dwellings.</p> <p>Cllr Beech confirmed that the Parish Council has no objection to the application but would like to make comments to the planning officer.</p> <p>The comments are summarised as follows:</p> <p>Septic tank and the risk of contamination to the nearby water course Advice has been taken from the Flood Action Group</p> <ul style="list-style-type: none"> • includes the bunding or sealing of the septic tank • consideration to be given to a dedicated sewage treatment plant should it not be possible to connect the foul drainage to the main sewer. <p>Flood risk The proposal is for floor levels to be 150mm above local ground level; consideration to be given to raising this to 300mm in light of the proposal for bedrooms to be created at floor level with,</p>	

	<p>perhaps, a bison floor to allow for free flow of flood water in the undercroft voids, if it is deemed that a solid raised floor would displace floodwater elsewhere.</p> <p>Given the nature of flooding in this area it would be advisable for a Flood Risk Assessment to be carried out.</p> <p>It was unanimously agreed to submit a no objection response with the above comments.</p> <p>ACTION: No objection response with comments to be submitted.</p>	Clerk
7.	Finance	
7.1	<p><u>To approve the drawdown request for the PWLB loan</u> Proposed by: Cllr Honess, Seconded by: Cllr Sheppard. Approved.</p>	
7.2	<p><u>To approve the signing of the direct debit mandate for the repayment of the PWLB loan</u> Proposed by: Cllr Beech, Seconded by: Cllr Honess. Approved.</p>	

8.	Correspondence	
	None	
9.	Councillors' Reports	
	Cllr Sheppard gave an update on the streetlight on Woolscott Road. It has been established that the sensors that are installed to cut off power should a car collide with a streetlight are in short supply and are on back order. WCC anticipates that the light will be functional by the end of the financial year.	
10.	Date of March meeting	
	<p>Three Councillors must be in attendance to ensure the meeting is quorate. Cllrs Lewis and Sheppard are not available on 12th March. Agenda item for meeting on 13th February 2024.</p> <p>ACTION: Potential dates for the March meeting to be circulated.</p>	Clerk
11.	Date of the Next Meeting	
	Tuesday, 13 th February 2024 at 7.30pm in the Village Hall	
	The meeting closed at 7.22pm	

Chair

Date