

Willoughby Parish Council

I hereby give notice that an Ordinary Meeting of Willoughby Parish Council will be held in the Village Hall on 13th February 2024 at 7.30pm, to which you are summoned for the transaction of the following business

Summons	Cllr Maggie Beech, Cllr Rod Honess, Cllr Malcolm Lewis, Cllr Stuart Sheppard
Invitees	The General Public, Cllr Dale Keeling
Meeting Chair	Cllr Maggie Beech
Minute Taker	Joanne Jarman (Parish Clerk)

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting* and may raise questions or comment on agenda items during Public Participation.

Members of the public are not expected to speak at any other time during the meeting.

*Occasionally members of the public may be asked to leave the meeting if the council resolves to consider 'confidential business'.

AGENDA

- 1. Record of Members Present**
- 2. To Receive Apologies and the Reasons for Such Absence**
- 3. To receive Declarations of Personal or Pecuniary Interest**
- 4. Public Participation - to receive any questions or presentations from the public**
(15 minutes will be allowed for this item)
- 5. To approve the Minutes of the Meeting held on 31st January 2024**
- 6. To receive Progress Reports on Outstanding Items not covered later on the agenda**
(For information only)
 - 6.1 Public Right of Way
 - 6.2 Planning reference R23/1254
 - 6.3 Playground graffiti
 - 6.4 Safer Neighbourhood Team
 - 6.5 Warwickshire Fire and Rescue Resourcing to Risk Consultation
 - 6.6 Brook clearance
- 7. Planning Applications**
 - 7.1 R23/1256 – 3 Tattlebank Cottages, London Road – erection of an ancillary building and change of use of Agricultural land.
- 8. Highways, Street Lighting and Footpaths**
 - 8.1 To receive a progress report on the installation of the street lighting upgrade
 - 8.2 To consider the response to WCC Public Rights of Way Improvement Plan
- 9. Finance**
 - 9.1 To approve the payments in the schedule attached to this agenda
 - 9.2 To consider the quotes for the mowing contract
 - 9.3 To consider the cost of the playground maintenance
 - 9.4 To consider a grant towards the mowing of the churchyard.
- 10. Councillor Vacancy**
 - 10.1 To receive an update on the Councillor Vacancy
- 11. Email addresses**
 - 11.1 To consider the use of .gov.uk email addresses for the Clerk and Councillors
- 12. Play Rangers**
 - 12.1 To consider the arrangements for the Play Rangers

13. Annual Community Meeting

13.1 To confirm the date of the Annual Community Meeting

13.2 To consider the format of the Annual Community Meeting

14. Correspondence (for information only)

None

15. Councillors' Reports

To report on minor matters of information not included elsewhere on the agenda

16. Items for the Next Agenda

17. Date of the next meeting

17.1 To confirm the cancellation of the meeting on 12th March 2024.

17.2 Date of the next meeting 9th April 2024

SCHEDULE OF PAYMENTS TO BE APPROVED on 13th FEBRUARY 2024

Payee Name	Description of Service	Amount £
nPower	Electricity – December	124.17
Willoughby Village Hall	Electricity costs for defibrillator	50.00
Willoughby Village Hall	Contribution towards broadband costs	162.89
Total		£337.06



Parish Clerk – Joanne Jarman

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