

Willoughby Parish Council

Agenda

I hereby give notice that an Ordinary Meeting of Willoughby Parish Council will be held in the Village Hall on 10 January 2023 at 7.30pm, to which you are summoned for the transaction of the following business

Summons	Cllr Mike Thomas, Cllr Maggie Beech, Cllr Rod Honess, Cllr Malcolm Lewis, Cllr Stuart Sheppard
Invitees	The General Public, Cllr Howard Roberts (WCC) and Cllr Emma Crane (RBC)
Meeting Chair	Cllr Mike Thomas (Chair)
Minute Taker	Joanne Jarman (Parish Clerk)

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting* and may raise questions or comment on agenda items during Public Participation.

Members of the public are not expected to speak at any other time during the meeting.

*Occasionally members of the public may be asked to leave the meeting if the council resolves to consider 'confidential business'.

- 1. Record of Members Present**
- 2. To Receive Apologies and the Reasons for Such Absence**
- 3. To receive Declarations of Personal or Pecuniary Interest**
- 4. Public Participation - to receive any questions or presentations from the public**
(15 minutes will be allowed for this item)
- 5. To approve the Minutes of the Meeting held on 13 December 2022**
- 6. To receive Progress Reports on Outstanding Items not covered later on the agenda**
(For information only)
 - 6.1 Grips on Longdown Lane
 - 6.2 Planning application responses submitted
 - 6.3 Willoughby Charity
 - 6.4 Location of Jubilee Tree planting
 - 6.5 Footpaths and kiss gates action plan
- 7. Planning Applications**
To consider planning applications received:
 - 7.1 R22/1036 - Willoughbrook
- 8. Highways, Street Lighting and Footpaths**
 - 8.1 To consider options for the A45 bus shelter and the quote for relocation
 - 8.2 To provide an update on faulty street lights
- 9. Policies for Approval**
 - 9.1 Policy on Responding to Planning Applications
 - 9.2 Freedom of Information Policy
 - 9.3 Reserves Policy
- 10. Finance**
 - 10.1 To approve the payments in the schedule attached to this agenda
 - 10.2 To receive the financial statements for the nine months ended 31st December 2022
 - 10.3 To consider the level of reserves and earmarked reserves
 - 10.4 To confirm the submission of the Precept declaration
- 11. Volunteer Groups**
 - 11.1 To receive updates from Councillors about the volunteer groups they are facilitating

12. Playground

12.1 To consider the quotes for the mowing contract

12.2 To receive an update on the painting of the Igloo

13. Annual Community Meeting

13.1 To confirm the date of the 2023 Annual Community Meeting

14. Grants

14.1 To consider a request from the Village Hall Management Committee for a grant towards the kitchen refurbishment

15. Coronation

15.1 To consider the Parish Council contribution to the Coronation celebrations

16. Correspondence (for information only)

None

17. Councillors' Reports and Items for the Next Agenda

To report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas

18. Date of the next meeting: 14th February 2023

SCHEDULE OF PAYMENTS TO BE APPROVED on 10 JANUARY 2023

Payee Name	Description of Service	Amount £
M Cox	Village Pond signs and repairs to steps (paid 14.12.2022)	126.00
J Jarman	Website Domain – paid 3.1.2023	11.16
J Jarman	Website annual renewal – paid 3.1.2023	126.00
Total		£263.16

Parish Clerk – Joanne Jarman
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