

WILLOUGHBY PARISH COUNCIL					
RECEIPTS AND PAYMENTS ACCOUNT					
FOR THE NINE MONTHS ENDED 31st DECEMBER 2023					
	ACTUAL TO DATE	BUDGET	ACTUAL		
	Period ended 31.12.2023	Year ended 31.3.2024	Year ended 31.3.2023	Notes for Councillors	
<b>INCOME</b>					
RBC Precept	15,842.00	15,842.00	15,000.00	Both instalments of the Precept have been received and are in line with the 2024 budget and precept request	
RBC - mowing	1,278.00	650.00		The 2023 mowing invoice was not submitted until April 2023 along with the 2024 invoice so two years mowing grant are included this year	
VAT refund	0.00	3,054.00	4,667.32	No claim has been made as yet. A claim will be made when the street light upgrade invoice has been paid.	
COIF dividend	2.49	10.00		The COIF dividend has now been received.	
Other income	212.25		122.22	Coronation mug income	
Willoughby Educational Foundation	1,250.00				
Willoughby Charity	0.00		507.00	As the pub has closed the Over 60s event has not taken place. The cost has not been incurred and the grant has not been applied for.	
	<b>18,584.74</b>	<b>19,556.00</b>	<b>20,296.54</b>		
<b>EXPENDITURE</b>					
<b>Running Costs</b>					
Street lighting electricity	922.90	2,200.00	1,452.96	The usage increases over the winter so it is expected that the monthly cost will increase until the LED lights are installed.	
Street lighting repairs		500.00	1,632.16	Repairs have been put on hold as the street light upgrade is imminent	
Grass mowing and hedge trimming	4,665.00	3,700.00	2,954.00	Additional mowing has taken place this year	
Replacement of street lights		675.00		As the street light upgrade is going ahead this cost will not be incurred	
Equipment repairs	566.99	2,500.00	1,341.26	Equipment repairs have been significantly reduced this year and no significant costs are expected. The Playground inspection did not highlight any areas of concern.	
Bench maintenance		300.00		It was agreed that bench maintenance would take place on a cyclical basis so the cost has not been incurred this year.	
Other repairs and maintenance	984.00	1,000.00	601.59	These are in line with budget.	
Public Clock	275.00			The clock was not budgeted for but belongs to the Parish Council. This will be a budget line going forward.	
<b>Grants</b>					
CAB and Air Ambulance	0.00	200.00	200.00	It was agreed that, given the Parish Council, finances, these grants will not be paid this year.	
Warwickshire Conservation Volunteers	150.00			WCV carried out work in the village; a grant was made to cover their expenses.	
Village Hall	450.00	450.00	450.00	The annual grant is made in lieu of rent.	
WPCC	0.00		1,650.00		
<b>Events</b>					
Play Rangers	320.00	400.00	350.00		
Jubilee and Coronation	152.23		799.66	Income was received to cover the cost of some of the Jubilee Mugs.	
Over 60s lunch	0.00	700.00	507.00	As the pub has closed the Over 60s event has not taken place. The cost has not been incurred and the grant has not been applied for.	
<b>General Administration</b>					
Subscriptions	230.50	264.00	264.00		
Training	96.00	500.00	336.00	CiLCA registration fee of £225 will be paid in January.	
Insurance	543.23	525.00	493.83		
Defibrillator costs	118.80		168.80	The contribution to the village hall electricity is yet to be paid	
Telephone and broadband	0.00	205.00	151.20	The contribution to the village hall broadband is yet to be paid	
Clerk's salary	2,376.62	3,180.00	2,840.49		
Newsletter	190.00			The Parish Council agreed to contribute to the village newsletter as it was noted to be an important method of communication.	
Election fees		750.00		The election was not contested so no cost was incurred.	
Printing and stationery	48.54	150.00	127.00		
Use of home as office		110.00			
Health and safety and signage		90.00			
Village hall hire	72.00	200.00	156.00	This relates to room hire for action group meetings	
Neighbourhood plan development	346.80	400.00			
Audit fees	252.00	240.00	240.00		
Website fees	0.00	210.00	137.16	Website fees will be paid in January - the total is £170	
Data protection fees	35.00	35.00	35.00		
Bank charges	125.00	72.00	72.00		
S 137	511.86	0.00	186.30	S137 costs mainly relate to flood relief costs and to tree surgery	
<b>Capital Expenditure</b>					
Climbing frame equipment			11,794.80		
	<b>13,432.47</b>	<b>19,556.00</b>	<b>28,941.21</b>		
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>	<b>£5,152.27</b>	<b>£0.00</b>	<b>-£8,644.67</b>		

<b>SUMMARY BANK ACCOUNT</b>				
Balance at 31.3.2023		12,364.26		
Income to date		18,584.74		
Expenditure to date			13,432.47	
Cash book balance			17,516.53	<b>A</b>
		<b>30,949.00</b>	<b>30,949.00</b>	
			0.00	
<b>BANK RECONCILIATION</b>				
Balance per statement		17,516.53		
Unpresented cheques:				
			0.00	
<b>Balance carried forward</b>		<b>17,516.53</b>	<b>B</b>	