

Willoughby Neighbourhood Development Plan

Steering Group Minutes 10 September 2018, 7.00pm at the Village Hall

1. **Present:** Maggie Beech, Brian Hall, Steve Palmer, Mike Thomas, Jim Rowley. Apologies from Helen Caton Hughes and Ken Miles.

2. **Declaration of interests:** None for this meeting.

3. **Statements and Questions from the Community:** None.

4. **Minutes of the meeting held on 6 August 2018:** Approved.

5. **Update on Actions and other matters arising from the minutes:**

Local Green Spaces MB thanked KM and JR for their work on this. Kirkwells advised that the listed items did not meet the NPPF criteria as not having a sufficiently 'special' character. Agreed that this policy be deleted.

Locally significant views and Character areas This work has been done.

Historic buildings and features MB has obtained the information she needed and will circulate by the end of this week. **Action MB**

Ridge and furrow This work has been done by Richard Jackson.

Flood risk Bert Ogle has done a detailed report which will be in the evidence base.

6. **Rugby Borough Council Local Plan update:**

The Main Modifications proposed by the Inspector were approved for public consultation at the special meeting of the Cabinet on 13 August 2018. The consultation period runs to Friday 5 October 2018.

7. **First Draft NDP - Policies and finalising outstanding tasks.**

Outstanding tasks done and Alan Belgrove getting better photos. The policies were discussed in detail and MB will amend and recirculate. **Action MB**

8. **Consultation on first draft NDP - 8 October to 4 November 2018.**

The documents There will be the full First Draft NDP (we agreed 6 paper copies should be enough) and a summary with separate questionnaire (200 copies). Delivery areas agreed in principle and BH to specify details. Deliveries to be made week beginning 1 October. Collection points: 'Be Beautiful', MT house and JR house.

Action BH specify areas and All diarise

The second Plan Day 17 October 4 - 8pm. MB has booked the Village Hall. Set up at 2pm MB, BH, JR, MT. Agreed two shifts - 4 to 6pm (BH, MT) and 6 to 8pm (SP, JR). MB in attendance generally! Firm up details at Steering Group meeting on 8 October.

Publicity MB has advertising in hand (Willoughby Monthly, Rugby Advertiser and Rugby Borough Council website). Notices on lamp posts as before. Balloons attached to Notice Board outside Village Hall on the day.

11. **Urgent business:** None.
12. **Date of next meeting:** 8 October 2018, 7.00pm in the Village Hall.