

Minutes of the Parish Council Meeting held on Tuesday 10 March 2015 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas (Chairperson) B Hallam, R Settle, A Belgrove and the Clerk

Members of the Public Present: R Hazelton (RBC Councillor)
Mr I Wain & Mrs H McBream

1. **Apologies:** None
2. **Declaration of Interests** - None
3. **Questions from the Public**

3.1 Mr I Wain/Mrs H McBream – Tattle Bank R14/2311 enquired if the Parish Council would be making any objections to the proposed development at Tattle Bank. Mr Wain explained the reasons for the development.

Chairperson advised Mr Wain that the Council would be making comments to the Planning Officer on the access points which are directly opposite to a busy junction (A45 & Main Street) and as to adequate parking space for residents.

Mr Wain and Mrs McBream left the meeting.

4. **Minutes** on the proposition of Councillor Belgrove seconded by Councillor Settle the minutes of the meeting on 10 February 2015 were approved as a true record and signed by the Chairperson and Clerk.
5. **Mr R Hazelton** – RBC Councillor R Hazelton advised the Council that he would be standing down at the May elections and that the Conservative Candidate would be Mrs E Crane. He provided literature on:

Dog Control
Planning Policy
Sex Awareness

this to be circulated to Councillors after the meeting.

The Chairperson thanked Councillor Hazelton for his assistance on our behalf during his period as a Rugby Borough Councillor.

Councillor Hazelton left the meeting.

6. **MATTERS ARISING FROM THE MINUTES**
 - 6.1 **Parish Notice Board** – no quotations as yet from “Greenbarries” – Clerk to chase.
 - 6.2 **Spring Clean** – Equipment arranged for a working party on 21 and 22 March.
 - 6.3 **Mowing** – A quotation of £100 had been received from W S Gardens Ltd.

to carry out the services currently undertaken by Mr S Hartwell of Kilsby. Clerk asked to contact Mr Hartwell to see if he can match the quotation or reduce it as W S Gardens Ltd showed a considerable saving. A decision as to which Contractor to be engaged would be made by Councillors prior to the next meeting.

6.4 **Tree Works** – Arbolution Tree Services had been asked to carry out the work at the Village Pond and Shrubbery Footpath – a dated in early March had been accepted..

6.5. 6.5.1. **Playing Field Drainage** – An additional quotation from Farm Services was being sought for the drainage of the Playing Field extension. Farm Services are due on site on 25 March and would meet with the Chairperson.

6.5.2. **Playing Field Deeds** – As yet the HM Land Registry in Coventry had not been visited.

6.5.3. **Charity Commission** – Correspondence had now been received from the Charity Commission and they have outlined the conditions with guidance notes as to the correct procedures in the transfer of land to the Village Hall for the Car Park.

6.5.4. **Flood Action Group** – Middlemarch Environmental Ltd paid £600 from the Flood Action Group funds for an Ecological Walkover Assessment including reporting, project management and quality assurance.

6.5.5. **Fox Covert** – Repairs to pot holes opposite entrance to Fox Covert expected to be carried out on 17 March 2015.

6.5.6 **Willoughby Society – Memorial Tree Planting** – Correspondence received from Willoughby Society requesting the Memorial Tree Planting in memory of the five members of Willoughby Society who had died recently to be carried out at a site within Haywards Lodge. Council raised no objections to this and Chairperson to advise Willoughby Society.

7. **PLANNING APPLICATIONS**

7.1 R14/2311 – see minute 3.1

7.2 R14/1837 – Planning permission granted for the erection of two-storey rear extension, conversion of room to garage, external alterations and formation of access gates and piers. Change of use to increase extent of residential curtilage boundary and erection of fencing at The Mangers, Manor Farm Barns. The Parish Council had raised no objections.

7.3 R15/0275 – Listed Building consent for the conversion and extension of the existing Barn to form a new dwelling at White House Farm Main Street. The Parish Council has raised no objections to this request.

7.4 R15/0181 – Retention of a metal storage container at Sundown Daventry Road – details to be circulated to Councillors for consideration and feedback.

8. 8.1 **Lengthmans Project** – The Council has joined the Lengthmans Scheme – an Annual Agreement for the undertaking of Minor Maintenance Works V1. The Chairperson had signed the agreement on behalf of the Parish Council. Lengthmans to work weekly on items identified or to a specified programme (as agreed).

8.2 **Highways** WCC to be advised of the pot hole in Lower Street and inspection of the pipe running from the pond under Lower Street.

8.2 **Neighbourhood Watch** – Councillor Settle continues to keep all

members if the team aware if the correspondence and recommendations from the Police Community Support Officer (PCSO 6149 Helena Seal). Concerns can be raised with Councillor Settle on 01788 823823 (daytime) or 01788 890724 (evening and answerphone) or e-mail neighbourhood watch @ Willoughbyweb.net.

8.4 **Website** – Councillors continue to take ideas on what can and should be included on the forthcoming Willoughby Website. Villagers can raise ideas for inclusion with any Councillor or the Clerk.

The Village Action Plan which is being updated at present will be included on the Website with Parish Council Meeting Minutes.

8.5 **Village Design Statement** - ongoing

9. **Financial Report** –

On the proposition of Councillor Settle seconded by Councillor Belgrove the following payment was approved:

Croxford Electrical – Floodlighting repairs	£259.83
Citizens Advice Bureau – Donation	£100.00
WPCC – Church Maintenance of Churchyard & Parish Clock	£1650.00
Air Ambulance – Donation	£100.00
Village Hall – Maintenance	£450.00
Willoughby Challenge – Donation	£ 80.00
Clerks ½ yr Salary	£1063.68

10. **URGENT BUSINESS**

10.1 **Playing Field Extension Drainage** – Council to apply for a grant from Rural Development Fund for the drainage work required at the Playing Field extension.

10.2 **Allotments** – Council rejected a request from an allotment holder to erect a 6’ x 9’ Polytunnel to replace a 6’ x 6’ Greenhouse.

11. **Date of the Next Meeting** Tuesday 12 May 2015 at 7.30 pm in the Village Hall.

Annual Parish Meeting – Tuesday 28 April 2015 at 7.30 pm in the Village Hall.

Parish Clerk..... **Chairperson**.....

Date

