

Minutes of the Parish Council Meeting held on Tuesday 14 November 2017 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas (Chairperson), A Ray, B Hallam, A Belgrove, R Settle and the Clerk

Members of the Public Present: None

1. **Apologies:** Rugby Borough Councillor E Crane

2. **Declaration of Interests** – None declared

3. **Questions from the Public – None**

4. **Minutes** – on the proposition of Councillor Belgrove seconded by Councillor Ray the minutes of the Parish Council Meeting held on 10 October 2017 were approved as a true record and signed by the Chairperson, and Clerk.

5. **MATTERS ARISING FROM THE MINUTES**

5.1. **Neighbourhood Plan** – Willoughby Parish Council's application for the area defined by the Civil Parish of Willoughby as a Neighbourhood Area for the purpose of Neighbourhood Planning has been approved by Rugby Borough Council on 5 October 2017. A notice to this effect will be placed on the Parish Notice Board.

A meeting of volunteer villagers has been arranged for 15 November in the Village Hall to undertake the initial setting up of a Committee to undertake the task of preparing a Neighbourhood Plan.

5.2. **Playing Field Equipment** – A Quotation of £6,437 has been received from Hags for the purchase and installation with safe surfacing for an Olympic Swing 4 seat frame. Clerk requested to obtain alternative Quotations to enable grant applications to be made and ensure value for money.

5.3. **Telephone Box** – Parish Council is to contact the Willoughby Society and Allotment Association to establish if they wish to be involved in the fund raising for the refurbishment of the Telephone Box. Estimates for this refurbishment are believed to be approximately £2000. Grants are already available for the internal display units.

5.4. **Extension Fence** – Councillor Thomas has met with Mrs Brailsford and Mr Wain in the Playing Field extension and agreed that Mr Wain should make good the fencing on the right hand side of the Kissing Gate, replacing a corner post and stretching the fencing wire to secure the fencing. Parish Council to meet any costs involved.

5.5. **Moor Lane – Bulrushes** – a vote of thanks was passed to Councillor Ray for the removal of the Bulrushes in the bottom of the brook at its junction with Lower Street.

5.6. **Hedge Playing Field Extension** – Councillor Hallam agreed to obtain a quantity of Quicks from Bernhard's to replace any Quicks which had died during the summer and fill in any gaps in the hedge.

5.7. **White House Triangle** – The shrubs in this triangle have been cut back by

WS Gardens, however, on the request of residents WS Gardens are to be asked to see if the central shrubs on the triangle can be further cut back without killing them to improve the view of motorists when turning into Main Street by the triangle.

6. PLANNING APPLICATIONS

RI7/1897 – St Nicholas Church Brooks Close – removal of lead roof and replacement with a terre coated steel roof no objections were raised.

7. CORRESPONDENCE

7.1 Church Clock Lighting – Council agreed to the annual cost of flood lighting for St Nicholas Church tower (£150). They also agreed to Smiths of Derby attending the Church to rectify the chiming of the Clock on the hour as requested by the Clerk with Smiths.

Clerk asked to remind the WPCC however that although the maintenance of the Clock was the responsibility of the Parish Council any work undertaken and costs should be approved by the Parish Council before work was commenced.

7.2 Flood Risk Management Team – Councillor Thomas agreed to attend a Flood Groups Networking Event on 21 November at Long Itchington.

8. 8.1 Playing Field – the ROSPA inspection has taken place on 7 October and Councillor Hallam has agreed to look into the issues raised by the Inspection on the Multiplay – Wood – with Climber – Net. Councillor Belgrove to look into treating the wood exterior on the Shelter Roof.

8.2 Conservation Issues – Council agreed to have WS Gardens carry out one last cut on the Villages verges and Playing Field due to the continued growth of the grass.

8.3 Highways – The Council has requested the Enforcement Officer of Rugby Borough Council to look into the “Change of Use” at the garage on the A45 as the Council is not aware of any formal application for Change of Use.

8.4 Neighbourhood Watch – Councillor Settle reported that two Batteries were stolen from outside Little Shaws recently.

Councillor Settle is to prepare and circulate a Flyer independent of the Willoughby Monthly to ensure that villagers are aware of events and incidents connected with the Neighbourhood watch.

9. FINANCIAL

9.1 - On the proposition of Councillor Belgrove seconded by Councillor Ray the following payments were approved:

ROSPA – Playground Inspection	£ 96.00
Summer Play	£275.00
WS Gardens	£492.00
WPCC Church Lighting	£150.00

Precept – On the proposition of Councillor Settle seconded by Councillor Belgrove the Council agreed to increase the Precept for 2018.2019 by 1% to

Date of Next Meeting – 12 December 2017 at 7.30 pm in the Village Hall.

Parish Clerk..... Chairperson..... .....

Date