

Willoughby Neighbourhood Development Plan

Notes of meeting of Steering Group in the Village Hall at 5.30pm, 19 March 2018

- Present:** Maggie Beech, Brian Hall, Ken Miles, Steve Palmer, Jim Rowley, Mike Thomas and Louise Kirkup of Kirkwells, our Planning Consultants.
Apologies: Helen Caton Hughes **Absent:** Dave Waddington
- Walk around the village.** Before the meeting LK had walked round most of the village with some of the Group, and driven round some of the rest of the parish. LK noted the range of building styles, and gradual organic growth. She felt that in framing the design policy aspects, it would be useful to identify different character areas within the village. Cf NDPs for Baginton and Bubbenhall, and Clifton on Teme.
Evidence: MB reported that Warwickshire CC archivist would give us two hours free consultation, but would then charge for supply of data. LK thought that the data sources were free, so perhaps we could use the two hours to identify the sources, and then do the work ourselves.
- Project plan.** KM's version 7 received, dealing with points from LK's emails.
Funding: LK will send invoice, so that the funding secured does not have to be returned. Printing costs: MB will check with chap who did printing at cost for SALFV. We will get a commercial quote when the time comes, but may well be able to arrange printing at cost one way or another. The six Steering Group members present can cover delivery of documents between them.
- Summary and questionnaire.** Discussed in some detail, MB will produce a fresh version for comments from the Steering Group, and then LK. **Action MB**
Earlier in the day, MB had been through the Questionnaire with four volunteers (Alan and Linda Belgrove, Beryl Hallam and Audrey Mitchell), and their comments will also be considered.
Flooding: the maps do not represent recent experience on the ground because the situation is well managed, but LK says Rugby BC's map is based on robust engineering data and would be very difficult to change.
- Maps.** LK handed over blank maps.
- Full Issues and Options document.** LK advises against use of green type in final version – should be black and white.
Events: LK will come for part of our 'initial' Open Day.
Website: MB and MT will improve with Jan, the expert. **Action MB and MT**
Copies of the full document: The Rose, Be Beautiful, and with Steering Group members.

7. **Non-planning issues.** MB approach agreed.

8. **Promoting NDP Day:** questionnaire to every house; posters (A4 laminated) in village; pieces in Willoughby Monthly (insert acceptable), Village Emporium, Rugby Advertiser. Facebook: not worth it. Circulate Questionnaire to Village Hall users and other village groups, and village and parish businesses, including farmers.