

Minutes of the Parish Council Meeting held on Tuesday 8 May 2018 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas (Chairperson), B Hallam, R Settle, A Belgrove and the Clerk

Members of the Public Present: None

1. Apologies: None received
2. Declaration of Interests – None declared
3. Questions from the Public - None
4. Minutes – on the proposition of Councillor Belgrove seconded by Councillor Settle the minutes of the Parish Council Meeting held on Tuesday 20 March 2018 were approved as a true record and signed by the Chairperson.
5. MATTERS ARISING FROM THE MINUTES
  - 5.1 Playing Field Grants – An application for a grant from Rugby Borough Council Rural Development Fund had been made by Councillor Belgrove on behalf of the Parish Council for the purchase of new Swings. Rugby Borough Council has acknowledged this application but indicated that the Parish Council would need a Health & Safety Policy for the application to proceed. Councillor Belgrove is in the process of preparing the required Health & Safety Policy and this will be forwarded to Rugby Borough Council after approval by the Parish Council.  
The Willoughby Educational Foundation has agreed to fund the Summer Play Project in the summer.
  - 5.2 Telephone Box – More detailed costings for the refurbishment of the Telephone Box have been forwarded to the Willoughby Society and Jubilee Allotments Association.
  - 5.3 Haywards Lodge – Repairs to Haywards Lodge fence still to be carried out.
  - 5.4 Highways – The Parish Council continues to chase the Highways Department concerning the outstanding issues around the Village.
  - 5.5 Village Pond – Arbolution Tree Services have carried out the maintenance and re-pollarding of the trees around the pond and Moor Lane.
  - 5.6 Footpaths – The outstanding issues with three footpaths in the Village have not been resolved, Clerk to chase Warwickshire County Council Footpaths Division yet again.
  - 5.7 Timber Climbing Frame – Advice on the correct wood to be used on replacing some timbers and spindles on the Climbing Frame to be researched.
  - 5.8 Annual Parish Meeting – The Parish Council expressed deep disappointment with the turnout at the Annual Parish Meeting with only three members of the public attending. This disappointment will also be made in the Willoughby Monthly.
6. PLANNING APPLICATIONS - None

7. CORRESPONDENCE

No issues with correspondence circulated prior to the meeting.

8. 8.1 Village Pond – The area around the Village pond to be tidied up by Councillors.

8.2 Playing Field Councillor Settle informed the meeting that the litter bins in the Playing Field were overflowing. Councillors agreed to empty the bins after the meeting. The purchase of any new swings awaits the outcome of an application for a grant towards their cost (see 5.1)

8.3 Conservation Issues – W S Gardens are to be requested to clear the Shrubbery footpath along its entire length. Chairperson to arrange.

8.4 Neighbourhood Watch – ongoing

8.5 Neighbourhood Plan – A Summary and Questionnaire document prepared by the Steering Group has been circulated to the Village residents. The date for the return of this Questionnaire is Sunday 3 June. A Neighbourhood Plan Day has been arranged for 16 May in the Village Hall and villagers are invited to attend to find out what the Steering Group is doing and tell them your thoughts and time is between 10.00 am and 9.00 pm.

8.6 Data Protection Officer – The Council has agreed that a Data Protection Officer will be appointed and to assist this Councillor Settle has taken away documentation on the GDPR Tool Kit for Local Councils in order to assess what work is required to comply with this documentation and its implementation.

9. FINANCIAL REPORT

9.1 On the proposition of Councillor Belgrove seconded by Councillor Settle the following payments were approved:

E.ON Maintenance	£131.70
E.ON Electricity Supply	£254.26
WALC Subscription	£126.00
W S Gardens Mowing	£432.00
Arbolution Tree Services	£580.00

9.2 Insurance – The Council has received a very competitive quotation for its Local Council Insurance, however, prior to any change to this Insurer the Clerk was instructed to establish the withdrawal costs, if any, of leaving its present Insurer. On the proposition of Councillor Settle seconded by Councillor Belgrove the Council agreed to move to this new Insurer provided the withdrawal costs and conditions were acceptable. Final confirmation of change would be made prior to renewal.

10. ANY OTHER URGENT BUSINESS.

10.1 Vacancy for Councillor – Council has decided not to co-opt or hold an Election at present to replace Mr A Ray who resigned as a Councillor in March.

Date of Next Meeting – 12 June 2018 at 7.30 pm in the Village Hall Committee Room.