

WILLOUGHBY PARISH COUNCIL

SUMMARY RECEIPTS & PAYMENT ACCOUNT FOR THE YEAR ENDING

RECEIPTS

31:03:17

PREVIOUS YEAR

1264.37	VAT Refund	4731.32
13000.00	Precepts	13500.00
8.78	COIF Dividend	6.86
576.00	Willoughby Charity	600.00
639.00	Rugby Borough Council Mowing Grant	639.00
2000.00	Willoughby Educational Foundation	2000.00
69.00	Willoughby Weekend	882.49
10000.00	Rugby Borough Council Development Fund	00.00
80.00	Returned Cheque	00.00
5.74	Severn Trent	00.00
27642.89		22359.67

PAYMENTS

200.00	S137 Payments	200.00
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RUNNING COSTS

20833.50	Playing Field & Open Spaces	3807.50
22110.64	1277.14 Street Lighting	1290.54
		5098.04

GRANTS

450.00	Village Hall	450.00
1500.00	Churchyard Mtn	1500.00
1950.00	00.00 Parish Clock Mtn	300.00
		2250.00

GENERAL ADMINISTRATION

186.00	Subscriptions	245.50
717.89	Insurance	666.05
1695.91	Salaries	1932.09
927.26	Other	946.23
100.00	Audit Fees	200.00
600.00	Over 60's Lunch	744.00
69.00	St Johns Ambulance	00.00
150.00	Church Illumination	150.00
4731.32	VAT Payments	1671.94
150.00	Broadband/Enabling	00.00
789.00	Parish Plan/Design Stmt/Etc	00.00
36.00	History of Willoughby	00.00
121.50	WALC Publications/Training	26.86
810.00	Notice Board	00.00
146.80	Queen's 90 th Birthday	00.00
00.00	Parish Website Mtnc	885.00
00.00	Fencing Repairs	147.60
00.00	Summer Play	275.00
00.00	Parish Clock Repairs	150.00
11230.68	00.00 Consultancy Fees (SALV)	3000.00
		11040.27
£35491.32		£18588.31

RECEIPTS AND PAYMENTS SUMMARY

	£
Balance brought forward 01:04:17	4960.91
Add Total Receipts	22359.67
Less Total Payments	(18588.31)
	<hr/> 8732.27
 These cumulative funds are represented by:	
Current Account	8723.88
Add Cash in Hand	8.39
	<hr/> 8732.27

SI37 PAYMENTS

<u>PAYEE</u>	<u>NATURE OF PAYMENT</u>	<u>£</u>
Citizens Advice Bureau	Support of Administration Costs	100.00
Warwickshire & Northamptonshire Air Ambulance	Support of Administration Costs	<u>100.00</u>
		200.00

WILLOUGHBY PARISH COUNCIL
FIXED ASSETS AS AT 31:03:18

<u>ASSETS PURCHASED IN YEAR</u> - NONE	00.00
<u>ASSETS DISPOSED OF IN YEAR</u> - NONE	
<u>ASSETS ACQUIRED IN YEAR</u> - NONE	00.00
 <u>AT 31:03:18 THE FOLLOWING ASSETS WERE HELD</u>	
Value at replacement value unless given nominal value:	
COIF Shares	245.18
Bus Shelters (2)	7470.25
Street Lamps (Free standing) (14)	7461.93
Street Lamp (Attachments) (12)	2479.77
Seats (4)	2001.70
Main Street Car Park (Nominal Value)	1.00
Haywards Lodge (Nominal Value)	1.00
Allotment Site	6000.00
Village Pond (Nominal Value)	1.00
Notice Board	972.00
Defibrillator (Nominal Value)	1.00
Defibrillator Cabinet	804.00
<u>PLAYING FIELD EQUIPMENT</u>	
Green Climbing Frame (Nominal Value)	1.00
Colorado Goal	3087.00
Vertigo Climbing Unit	3478.00
Shelter	3220.00
Slide	6437.25
Climbing Frame and Swings	10085.03
Roundabout & Safe Surfacing	3454.27
Litter Bins	952.20
Goal Posts	270.00
Playing Field (Nominal Value)	1.00
Playing Field Extension (Nominal Value)	1.00
Piccolo Unit & Helicopter	9636.70
Grit Bins	492.63
	<u>£ 68554.91</u>

WILLOUGHBY PARISH COUNCIL
ANNUAL REPORT 2017/2018

Chairperson
Parish Clerk

Mr M Thomas
Mr D E Neville

Parish Councillors

Mr B Hallam
Mr A Ray (resigned 20:03:18)
Mr A Belgrove
Mrs R Settle

This report is for presentation at the Annual Parish Meeting on 24 April 2018 at 7.30 pm in the Committee Room of the Village Hall.

The Council held 11 meetings during the year and it is from these meetings that a summary of relevant issues are included. The Parish Council Meetings were well attended by the Parish Councillors with County Councillor H Roberts attending 3 meetings and Rugby Borough Councillor E Crane 2 meetings.

Councillor A Ray has decided to step down as a Parish Councillor with immediate effect – he has been a valuable member of the Council for the work he had undertaken and the Council would wish to thank him for this work.

ROADS/VERGES/FOOTPATHS & STREET LIGHTING

- W S Gardens appointed for the 2018/2019 season and will maintain the current charges for this period.
- Hedge fronting Lower Street from White Barn Close cut back but the Ash Tree still causing problems to the telephone wires serving residents of Lower Street.
- Warwickshire County Council has yet to carry out work promised on the change of route of the R244 footpath and the access to footpath R245 & R246 in the Village.
- Owners of the properties at both ends of the footpath between the Church and Pye Court were requested to clear the approaches.
- The cutting back of the vegetation and tidying of the footpath between Magdalen Road and Main Street has been carried out.
- The cutting back of the bush at the junction of the A45 and Gate Farm has been carried out.
- The Red Robin bushes at the junction of Main Street and the A45 on the Four Crosses property which were causing a restriction to view traffic from the Daventry direction have been cut back.
- The hedge on the Playing Field side of the shrubbery footpath has been cut back, however, the trimming back of the vegetation on the opposite side is the responsibility of the land owner.
- The Council has decided not to install “Village Gateway” structures at entrances to the Village.

- The Council has agreed to replace the broken fencing on the A45 perimeter of Haywards Lodge with the A45.
- Warwickshire County Council has been requested to raise the level of the footpath at both ends of the Shrubbery footpath.
- The Highways Department has yet to respond to requests from the Council for repairs to the pot holes outside Leam View and the cracks in the road on Brickhill Lane.
- The Highways Department have been advised of the re-occurrence of pot holes opposite the Fox Covert.
- The Council has been advised that fines are now being issued around the County for vehicles parked on the pavements – the offence warrants a fine of £100 and 2 penalty points on the owners licence.
- Broken branches and trees on the right hand side of the A45 when leaving the Village have been removed.
- Lorries over 7.5 tonnes continue to come through the Village and residents have been requested to take the number of the vehicles or Contractor and report directly to the Police.

STREET LIGHTING

- There has been an increase in the charges for this facility but as yet the Council has been unable to find a more competitive supplier.

PLANNING

- R17/1084 Home Farm – No objections raised to the conversion of barns to create 2 dwelling houses including the demolition of modern agricultural buildings.
- Pig Farm Grandborough – A letter of objection was sent to Rugby Borough Council regarding this development.
- St Nicholas Church – No objections raised as to the removal of lead roof and replacement with a terne coated steel roof.
- Bath Farm Cottage – No objections raised as to the provision of a Garage at this address.
- Fish Selling Site – The Council has raised no objections as to the change of use requirement from a garage to a Fish Selling site, but had raised concerns regarding the parking of vehicles visiting the site and the high illumination of the shop sign outside.

PLAYING FIELD & OPEN SPACES

- ROSPA inspection carried out and remedial work on concerns raised to be carried out.
- Two loads of bark were obtained and spread under the swing and igloo. Four alternative Quotations have been received for the replacement of the existing swings, these are under consideration and the Council is in the process of applying for a grant towards the cost of this replacement.
 - Councillor Hallam has completed the fencing around the Playing Field

extension filling in the gaps and replanting additional Quicks where required.

- Council is to replace the rotted parts of the Rope Climber.
- The Rose Inn Landlord has repaired the broken fence adjoining the Playing Field.
- Councillor Belgrove is in the process of treating the Playing Field Shelter with preservative.
- Contractors have sprayed the Playing Field extension with weed killer to remove the thistles.
- The hedge around the Playing Field has been cut back.

OTHER MATTERS

- The Council has accepted a Quotation from Arbolution Tree Services for the maintenance and re-pollarding of the trees around the pond.
- Council has agreed to refurbish the Telephone Box outside the Rose Inn both the Willoughby Society and the Willoughby Jubilee Allotments Association have agreed to support any fundraising for this refurbishment.
- The Christmas Meal was held again at the "Rose Inn" and enjoyed by all who attended. Thanks were recorded again to the Willoughby Charity for part funding this event.
- Biodegradable spray has been purchased and is in use around the Village to highlight any dog dirt left by some dog owners.
- Regrettably a number of ducks were killed during the year by uncaring vehicle owners, this is despite the boards requesting motorists to slow down.
- 200 copies of a Questionnaire were circulated to Villagers regarding the setting up of a Neighbourhood Plan for Willoughby. There was a 43% uptake to the Questionnaire which indicated that Villagers wished that a Committee be formed from Villagers to prepare a Neighbourhood Plan and apply for funding.
- The Parish Councils formal application to Rugby Borough Council for the area defined by the Civil Parish of Willoughby as a Neighbourhood Planning has been approved by them and a grant of £9000 will be made for the implementation of it.
- The Parish Council has agreed in principle to contribute to the cost of preparing this Plan should the cost exceed the £9000.
- An open Community Meeting will be held on 9 April for Villagers to be updated on progress so far of the NPSG and collect comments/suggestions to include in a Questionnaire to be circulated to Villagers.
- Council agreed that the minutes of the Parish Council Meetings should be put on the Website together with the Child Protection Policy compiled by them.
- Councillor Settle has been fully trained to enable her to attend Villagers locations and mark items of value. Villagers have been requested to phone 101 if suspicious incidents of vehicles are noted around the Village.

A flyer is to be prepared independent of the Willoughby Monthly to ensure that Villagers are aware of incidents, events and facilities available connected with the Neighbourhood Watch.

- Parish Council had held a meeting with RBC regarding objections to the Local Plan during 2017. Councillors had felt this was to tick a box so that RBC could claim that they had consulted with the Parish Council. Eventually the minutes of this meeting were received after much prompting and the Council has advised RBC that the minutes were not in keeping with the Parish Council's recollection of the meeting.
- Regrettably Lodge Farm Development has been retained in the Rugby Local Plan despite the efforts of RBC Councillor Crane and the numerous objection letters sent in by the public. This would now go to the Secretary of State for approval so that the Secretary of State could make amendments or send the Plan back to RBC for reconsideration. Councillors and Villagers had attended the public hearing which took place between 23 January and 1 February at the Town Hall. A decision on the hearing is still awaited.
- Council received formal notification from Grant Thornton on approval of the Annual Return for Willoughby Parish Council Year Ending 31 March 2017.
- The Fire Service is looking into providing home checks for vulnerable people in the area and give advice on safety, smoke detection, trip hazards and other issues.
- Councillor Ray had attended the Flood Group Networking Event in November and made contact with National Flood Forum to continue a dialogue with them regarding specific issues involving Willoughby.
- The Emergency Plan & Flood Plan for Willoughby have been updated.
- The Parish Council has received a most generous grant of £2000 towards the cost of the upkeep of the Playing Field.
- The Playscheme run by Rugby Playrangers received excellent reports from children and parents who attended. The Council has agreed to run a similar scheme in 2018 and a grant for this will be applied for.
- The Council decided that they were unable to fund any additional costs for the provision of High Speed Wifi at the Village Hall.
- The Bullrushes in the brook at the junction of Lower Street and Moor Lane have been cleared.
- The Knotweed found at the rear of a property in Magdalen Road has been treated by the Land owner.
- The shrubs on the White House triangle have been pruned and the Council advised that any further cut backs could kill the shrubs.
- Mrs S Waddington of Brooks Close has kindly agreed to clear up and maintain the area around the seat in Brooks Close.
- The nettles around the Village pond were cut back by Councillor Hallam and Councillor Thomas continues to keep the outlet of the Pond free of debris.

D E Neville

28:03:18