

# Willoughby Neighbourhood Development Plan

## Steering Group Minutes 3 June 2019, 7.00pm at the Village Hall

1. **Present:** Maggie Beech, Brian Hall, Ken Miles, Steve Palmer, Mike Thomas, Jim Rowley. No apologies
2. **Declaration of interests:** None for this meeting.
3. **Statements and Questions from the Community:** None.
4. **Minutes of the meeting held on 11 March 2019:** Approved.

5. **Update on Actions and other matters arising from the minutes:**

Minute 7 (Regulation 14 Formal Consultation - Evaluation). There were two more respondents, so the figures were: 78 respondents (54 residents, 6 local groups and 18 statutory consultation bodies).

6. **Rugby Borough Council Local Plan update:**

Cabinet meeting 4 June to consider adoption of the amended Local Plan.

7. **Submission of NDP to Rugby Borough Council:**

NDP submitted to Rugby B C on 16 May 2019, with approval of Parish Council

8. **Regulation 16 Consultation:**

Rugby B C have said (by phone) that the NDP will be submitted to a meeting of the Cabinet on 24 June 2019 for approval to carry out the Regulation 16 consultation. The consultation period will then be from 25 June to 6 August inclusive. We are still waiting for confirmation that the item is definitely on the agenda. We agree no need for us to arrange any special publicity for the consultation period but we will keep people up-to-date via the Willoughby Monthly.

9. **Finance:**

Kirkwells costs were £600 less than the original estimate, which means we have to repay that amount to Groundwork who administer the grant. If further allowable expenses are incurred then we can claim for them with another grant application up to the £600 left from the original grant.

10. **Urgent business:** None.

## **11. Date of next meeting:**

This depends on the referendum date as fixed and notified by Rugby B C; we will meet two weeks before that date, to arrange publicity to encourage voting. Business in the meantime, such as the amendments to the NDP resulting from the examiner's report, can be dealt with by email.