

Willoughby Neighbourhood Development Plan

Steering Group Minutes 4 November 2019, 7.00pm at the Village Hall

1. **Present:** Maggie Beech, Brian Hall, Ken Miles, Steve Palmer, Mike Thomas, Jim Rowley. No apologies
2. **Declaration of interests:** None for this meeting.
3. **Statements and Questions from the Community:** None.
4. **Minutes of the meeting held on 3 June 2019:** Approved.
5. **Update on Actions and other matters arising from the minutes:** All covered below.
6. **Rugby Borough Council Local Plan update:**

Cabinet meeting 4 June adopted the amended Local Plan.
7. **NDP Referendum on Monday, 2 December 2019:**

Rugby Borough Council accepted the Examiner's report on 7 October 2019. The referendum will be on 2 December 2019. To achieve as large a vote as possible we agree and note the following:
 - This week: leaflet drop for postal voting.
 - Late November, Willoughby Monthly distributed. Richard Jackson will also do an email.
 - 29 November: Fordante concert in Village Hall. MB will speak to encourage voting and, hopefully, there will be leaflets on tables and a noticeboard in the foyer.
 - 30 November: over 60s lunch. MT will speak to encourage voting.
 - 30 November, 1 December and 2 December: knock doors and distribute leaflet, making two calls if necessary!
 - 2 December: balloons by Village Hall to attract attention
8. **The last step, adoption of NDP by Rugby BC:**

Given a majority vote in favour, adoption of the NDP must go to a full meeting of Rugby Borough Council. This will be in January, at a date to be fixed.
9. **Urgent business:** None.
10. **Date of next meeting:** This was the last meeting of the Steering Group.