

**Minutes of the Parish Council Meeting held on Tuesday 13th July
2021 @ 7:30pm in the Village Hall**

Members Present: Councillors M.Thomas (Chairperson), R.Honess, R.Settle, A.Belgrove, B.Hallam and the Clerk.

Apologies None Received.

Declaration of Interests None declared.

Questions from the Public None

1 Minutes The minutes of the Parish Council Meeting held on June 8th were approved as a true record and signed by the Chairperson.

2 Matters Arising from the Minutes

2.1 Boundary Stones

The exact location of the boundary stones has been established and on the proposition of Councillor Settle seconded by Councillor Belgrove a quotation of £1760 for their re siting from N.C.Gilks was approved. Grandborough Parish Council have agreed to meet half of this cost. Councillor Hallam to inform N.C.Gilks of this decision and Grandborough Parish Council to be invoiced for their half once the work is complete.

2.2 Gel Bags

The sourcing of additional bags is ongoing.

2.3 Playing Field Equipment

The purchase of equipment is still awaiting a decision on a possible grant from W.E.F.

2.4 Adult Equipment

The Council continues to look for indoor exercise options in the form of adult exercise classes possibly in the Village Hall. Initial enquires by Councillor Settle have been unsuccessful.

2.5

2.5.1 Longdown Lane/A45 Juntion (visibility)

Councillor Thomas to contact Highways regarding the problem with visibility at this junction requesting that the owner be asked to cut the hedge and shrubs at Gate Farm down to below wall height.

2.5.2 Longdown Lane/A45 Junction (Lighting)

The installation of street lighting and the remarking of lines promised by Highways is still outstanding.

2.6 Street Lighting

A quotation from E.ON of £1166.96 has been received for the removal and disposal of the existing wall mounted street light outside Body Beautiful in Lower Street. Councillor Thomas to contact the owner of the property, and if agreement is reached then on the proposition of Councillor Honess seconded by Councillor Settle E.ON to be advised to proceed.

3 Planning Applications

3.1 R21/0247 Land to North East of A45 Willoughby --- Proposed new 20mx40m menage for exercising horses with post and fencing erection of a horse walker and upgrade of vehicular access. Planning Permission has been granted.

3.2 R21/0462 Home Farm, Erection of 2 storey side extension with links to detached garage. No objections raised by PC.

3.3 R21/0544 Tally Ho Main Street, First floor side extension. No objections raised by PC.

4 Play Sessions

The Play Sessions are due to commence on July 23rd (Friday) And will continue for 6 sessions. Councillor Belgrove is obtaining leaflets for distribution and details will be included in the July issue of the Willoughby Monthly

5 Village Pond

Councillor Thomas is to raise with County Councillor H. Roberts the continual problem of speeding traffic past the pond which is endangering the lives of the resident ducks and to ask for possible advice from WCC as to what steps can be taken to reduce this risk.

6 Playing Field

6.1 Mowing

The Council have been made aware of complaints regarding the length of the grass and the non collection of grass cuttings at the recent Willoughby Festival. The Grass was cut several days before the event however due to the weather some grass cuttings were still evident on the day. To collect the grass cuttings at each cut would involve substantial extra costs.

6.2 Signs

Councillor Hallam to erect the recently obtained signs regarding dogs walking in the playing field.

7 Highway Issues

The Parish Council brought to the attention of the Highways Department the need to cut the verges on the A45

8 Financial

8.1 The following payments were approved;

E.ON	£ 103.81
W.S.Gardens	£486.00

8.2 AGAR Annual Governance and Accountability Return The Parish Council have been advised that for the Financial year 2020-2021 they could apply for exemption from submitting a AGAR Part 3 form (as our income or expenditure had not been over £25000).Instead the Council could apply for AGAR Part 2 .Council agreed that this should be undertaken and the Clerk was asked to complete the appropriate form for the Chairperson to sign .This will reduce the Audit fee from £200 to an admin charge only.

9 Other Matters

9.1 Minutes

The Chairperson requested that the Parish Council undertake a different form of reporting the Minutes of the Meetings and provided an example he had obtained from a neighbouring council.

Councillors agreed that Councillor Honess should establish if this could be undertaken and if such the Councillors could then decide at the next meeting if a different format should be adopted.

9.2 Parish Council

Councillor Thomas and Councillor Settle advised the meeting that they would not be serving for the full length of this Council (May 2023) and both intended to stand down in May 2022.

Date of next meeting August 10th at 7:30pm in the Village Hall

Clerk

Chairperson

Date