

**Minutes of the Parish Council Meeting held on Tuesday 12 September 2017 in the Village Hall at 7.30 pm**

**Members Present:** Councillors M Thomas (Chairperson), B Hallam, A Belgrove, R Settle and the Clerk

**Members of the Public Present:** County Councillor H Roberts (part meeting)

1. **Apologies:** Councillor A Ray & RBC Councillor E Crane

2. **Declaration of Interests** – None declared

3. **Questions from the Public**

WCC Councillor H Roberts agreed with the Parish Council that the provision of speed humps or other traffic calming measures at the pond entrance to the village was unlikely due to the cost of installation. It was agreed that the Warwickshire Wild Life Trust should be approached to see if ideas from other locations which have problems with ducks/wild life etc around ponds could forward successful ideas to keep the wild life safe.

Councillor Roberts advised that issues which could not always be addressed locally at Parish Council meetings could be forwarded to him and added to the Agenda at Community Forum meetings.

County Councillor Roberts left the meeting.

4. **Minutes** – on the proposition of Councillor Settle seconded by Councillor Belgrove the minutes of the Parish Council Meeting held on 8 August 2017 were approved as a true record and signed by the Chairperson, and Clerk.

5. **MATTERS ARISING FROM THE MINUTES**

5.1. **Neighbourhood Plan** – The Parish Council has now formally written to RBC informing them that Willoughby Parish Council will be proceeding in formulating a Neighbourhood Plan for the area within the Parish Boundaries. A decision on this designation is awaited from RBC.

5.2. **Playing Field Equipment** – Councillors are still considering several options for replacing the existing swings and safe surfacing.

5.3. **Dog Fouling** – Biodegradable spray is now available but as yet unused around the village.

5.4. **Telephone Box** – Alternative costings for the refurbishment of the Telephone Box have been received but these are still in the region of £700 – 1000. The Willoughby Society, Allotment Association and S Green to be approached to establish if they wish to be involved in this refurbishment.

5.5. **Village Pond** – Councillor Hallam has cut back of the nettles around the Village pond.

5.6. **Playscheme** – The Playscheme run by the Rugby Playrangers has received excellent reports from children and parents of those who attended. Council agreed to run a similar scheme next year.

6. **PLANNING APPLICATIONS** - None

## CORRESPONDENCE

### 7.1 SALFV – Draft Local Plan

7.1.1. Parish Council advised by SALFV that RBC had voted on the 21 June 2017 to submit the Draft Local Plan to the Secretary of State for the examination in Public. Subsequently RBC commenced the submission of their evidence to the Secretary of State on 14 July 2017 and announced the appointment of a Programme Officer.

7.1.2. SALFV requested a nominee from the Parish Council to attend a meeting on 19 September to meet the professional team who will be representing SALFV at the Public Examination of the Draft Local Plan. Councillor Thomas agreed to attend.

7.1.3. On the proposition of Councillor Hallam seconded by Councillor Belgrove the Parish Council agreed to a figure of £3000 maximum towards seeking legal representation for Willoughby Parish Council to fight the Local Plan.

7.2. Playing Field Extension Fence – Parish Council has received correspondence claiming that sheep had broken through the fence of the Playing Field extension. Clerk advised that the sheep had in fact broken through the Kissing Gate, which had a loose post – Clerk requested to advise the Footpaths Section of WCC for rectification.

8. 8.1 Village Pond – Council is still to contact a local Tree Surgeon as to whether any work is required on the Willow Trees surrounding the Pond.

### 8.2 Playing Field

8.2.1. Mowing – WS Gardens have agreed to reduce the cost of mowing the Playing Field extension to £30.

8.3. Footpath Magdalen Road/Main Street – The cutting back of the vegetation and tidy up of this footpath has been carried out.

8.4. Brook – Moor Lane – Councillors agreed to remove the Bulrushes from the brook at its junction with Lower Street. Highways to be contacted as to the clearing of the vegetation along the stretch of the brook from Lower Street to the Pumping Station bridge.

8.5. Playing Field/Haywards Lodge – Councillor M Thomas agreed to contact Mr D Thomas of Flecknoe to carry out his yearly trimming back of the hedges around the Playing Field and the stretch of hedge at Haywards Lodge alongside the A45.

8.6. 7.5 Tonne Sign – The 7.5 Tonne signs have been erected in Longdown Lane at last.

8.7. Neighbourhood Watch – A response has been received from the Police regarding communication on Neighbourhood Watch matters and it is anticipated that quicker responses will occur in future.

8.8. Flood Plan/ Emergency Plan - these are to be updated by Councillor Settle.

## 9. FINANCIAL

On the proposition of Councillor Settle seconded by Councillor Belgrove the following payments were approved:

WS Gardens  
Grant Thornton  
E.ON

£432.00  
£240.00  
£131.70

10. **URGENT BUSINESS**

The Locations Officer is to be asked to either replace or remove the Warning Sign outside Nos: 33 – 35 Main Street.

**Date of Next Meeting** – 10 October 2017 at 7.30 pm in the Village Hall.

**Parish Clerk**.....



**Chairperson**.....



**Date** .....